

Cadenza Music School

Instrumental Rental Form

Description of Instrument: _____

Size: _____ Serial No: _____

Condition: _____

Supplied with (accessories): _____

Cost/term: _____

Duration of Hire: _____

Date of Hire: _____ Date of return: _____

Full replacement value:

Instrument: _____ Bow: _____

Comments: _____

Details of person hiring

Name & address: _____

Phone: _____ Email: _____

Credit card details

Name on card: _____

Expiry date: _____

Conditions of Hire

1. Minimum period of hire is 2 school terms with payment made upfront at the start of hire period.
2. Any further extensions must be made in school terms with upfront payment per term.
3. Refundable bond of \$100 to be paid at the time of initial hire.
4. Instruments are available for hire over the Christmas school holiday period @\$5/week or as agreed with Cadenza Music School if the rate is different to the above. This needs to be paid prior to the commencement of school holidays at the end of term 4.
5. All reasonable care must be taken against the instrument being lost, stolen or damaged. After an instrument has been issued, it is under the complete care and responsibility of that student/family until the instrument is returned. Any consumables, such as strings, rosin etc. are to be paid for by the hirer.
6. The hirer must pay for all repairs necessary due to damage arising from student negligence. Parents/guardians are advised to include the instrument in additional household insurance to cover any damage, loss or theft while the instrument is in your care.
7. In the event of severe damage to the instrument such as a crack, split or breakage, the hirer must pay the replacement amount of the instrument as mentioned on the instrumental rental form. The school may allow the hirer to retain the damaged instrument once the full replacement cost has been paid, minus any accessories (shoulder rest, rosin, cleaning cloth, etc.)
8. On no account may the student, or any other person attempt repairs or any adjustments or alterations of any kind to the instrument.
9. Credit card number is required as a surety for all rentals. If the instrument is not returned at the end of the hire period, the full replacement amount will be charged to the credit card.

These policies and guidelines are a broad framework with which to function. Cadenza may revise/review them from time to time and students will be notified.

Student/Guardian Signature

Date

Care of Instrument

1. It is recommended that the student use a soft dry cloth to clean the instrument and bow regularly. Cleaning cloth is usually provided with the rental instrument.
2. Cleaning agents or solutions of any kind should not be used on the instrument as it can damage the varnish.
3. The bow must be loosened each time when packing away the instrument. Any damage to the bow due to not following this procedure will incur a cost against the deposit held.
4. Always pack the instrument away in it's case when not in use.
5. Always ensure that the instrument, bow and accessories are secured properly within the case and the zippers are done up fully.
6. Never leave instruments in a car as extreme temperatures can cause severe damage.
7. At home, never store the instrument near a heater, heating vent or by windows.
8. Always handle the instrument with clean and dry hands.
9. It is recommended that tuning your instrument is best left to your teacher or a more senior string player. Do not handle the instrument by the tuning pegs as this will cause the instrument to go out of tune.
10. Please treat the instrument, bow and accessories with the utmost care. String instruments are delicate and can be easily damaged.
11. The rates that Cadenza Music School charges for instrument rental is significantly lower than those charged by most commercial music shops. It is requested therefore that instruments be looked after as if they were your own.

Please direct all enquiries to cadenzamus@gmail.com